

Benton – Franklin Workforce Development Council (BFWDC)

EXECUTIVE COMMITTEE MEETING

Tuesday, January 28, 2025, 3:00 p.m.

Location: 7130 W Grandridge Blvd., Suite C, Bechtel Room Kennewick, WA 99336 | Zoom Hybrid

Join Virtual Zoom Meeting: <https://bf-wdc-org.zoom.us/j/89252687258?pwd=3ftSNsAFEnabb7UpfVNEfEfsVtrGcbu.1>

Meeting ID: 892 5268 7258 | Passcode: 843159

Please note that this meeting is recorded for record-keeping and quality-assurance purposes.

AGENDA

- I. **Call to Order & Welcome** – Todd Samuel
 - Board Member/BFWDC Staff Roll Call & Excused Absences – Cyndelle Howell
 - Host Welcome – Tri-Cities Regional Chamber of Commerce
 - Visitor Welcome – Cyndelle Howell
 - Public Comment – Todd Samuel
 - II. **Approval of Board Minutes (Needs a Vote)**
 - To approve the November 26, 2024, Executive Committee Meeting Minutes as presented
 - III. **Fiscal Report** – DeAnn Bock
 - IV. **Workforce Programs Update** – Jessie Cardwell
 - V. **Executive Committee At-Large Members** – Todd Samuel (Needs a Vote)
 - Representation from Benton County & Franklin County
 - VI. **Executive Director Updates**– Cynthia N. Garcia
 - VII. **Member Updates & Business Engagement** – All Board and Ex-Officio Members
 - VIII. **Adjournment**
 - a. Executive Committee Meeting – Tuesday, February 25, 2025, 4:00 p.m. WorkSource Columbia Basin, Room 9 | Zoom Hybrid
 - b. Board Meeting – Tuesday, April 29, 2025, at 4:00 p.m. Location: WSCB Room 9 | Zoom Hybrid
- Attachments:
1. 2024.11.26 Executive Committee Meeting Minutes
 2. 2024.12 Finance Reports
 3. 2024.06.30 ESD Quarterly Performance Letter
 4. 2024.12 TC Futures Report
 5. 2024.12 WorkSource Operator Monthly Report
 6. 2024.12 Program Performance Summaries
 7. 2024 Q-2 (Oct.-Dec.) BFWDC Newsletter