

Benton Franklin Workforce Development Council (BFWDC)

## **EXECUTIVE COMMITTEE MEETING**

Tuesday, November 26, 2024, 4:00 p.m.

Location: WorkSource Columbia Basin 815 N. Kellogg St. Suite D. Kennewick, WA 99336 | Zoom Hybrid

Join Virtual Zoom Meeting: <https://bf-wdc-org.zoom.us/j/82415879156?pwd=rvacZP6aM3hZ14yuRjPPSICE0FRK9n.1>

Meeting ID: 824 1587 9156 | Passcode: 304935

*Please note that this meeting is recorded for record-keeping and quality-assurance purposes.*

## AGENDA

- I. Call to Order & Welcome- Todd Samuel
  - a. Board Member/BFWDC Staff Roll Call & Excused Absences
  - b. Visitor/Presenter Welcome
- II. Approval of Committee Minutes - Todd Samuel
  - a. Executive Committee – Tuesday, October 29, 2024 (Needs a vote)
- III. Fiscal Update – DeAnn Bock
  - a. September Finance Reports
  - b. Staff Accountant Position Update
- IV. Programs Update – Jessie Cardwell
- V. Executive Committee At-Large Members – Todd Samuel
  - a. Representation needed from Benton County & Franklin County
- VI. Executive Director Updates– Cynthia N. Garcia
  - a. PY25 Bylaws Update
  - b. 2025 WWA Legislative Priorities
  - c. Request for Proposal for One-Stop Operator
  - d. WWA Fall Conference Takeaways
- VII. Executive Member Round Table – All
- VIII. Next Meeting
  - a. Executive Committee Meeting – Tuesday, January 28, 2025, 3:00 p.m. [Tri-Cities Regional Chamber of Commerce Bechtel Room](#) /Zoom
  - b. Board Meeting – Tuesday, January 28, 2025, at 4:00 p.m. [Tri-Cities Regional Chamber of Commerce Bechtel Room](#) /Zoom

### Attachments

1. 2024.10.29 Executive Committee Minutes
2. 2024.09 Finance Reports
3. 2024.10 Program Performance Summaries
4. 2024.10 WorkSource Operator Report
5. 2024.10 TC Futures Report
6. 2024.10 Layoff Profile
7. 2025 Legislative Priorities

Benton-Franklin Workforce Development Council contributes to our prosperous community by elevating the human potential.

The Benton-Franklin Workforce Development Council is an equal-opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Washington Relay Service 711