



Benton-Franklin Workforce Development Council
 Quarterly Board of Directors Meeting – Special Session
 January 30, 3:00 p.m. – WorkSource Columbia Basin.

Call to Order

Todd Samuel, Chair, called the meeting to order at 3:00 p.m.

Todd welcomed all in attendance and thanked them for taking the time to support the mission and vision of the BFWDC.

Cyndelle reported excused absences and conducted a roll call of the BFWDC Board Members and BFWDC Staff; a quorum was present as defined in the bylaws. No guests other than the host were present.

Consent Agenda

Chair Todd Samuel asked members if they wanted any consent agenda items removed for individual consideration or additional discussion. The response was no.

Approval of Board Minutes

- To approve the presented October 31, 2023, Quarterly Board Meeting Minutes.

Fiscal

- To adopt the BFWDC Finance Reports as submitted as of 12/31/2023.

Program

- Motion to approve Policy No: 2023-03 Incentive Payments for State EcSA Participants.
- To approve Sole Source Procurement to award the Community Reinvestment EcSA funds (authorized by State EcSA Grant) to Career Path Services (CPS) in the amount of \$1,083,540 to provide incentive payments, business services, and subsidized training to low-income families with a focus on black, Latinx, and indigenous populations.

eVote follow-up: Operations

- To approve the removal of Tiffany Alviso from the BFWDC HAPO Business accounts.
- To approve the addition of Interim Executive Director Cynthia N. Garcia as a signatory to our BFWDC Business accounts at HAPO Community Credit Union.
- To approve the issuance of a BFWDC HAPO Business Credit Card for Interim Executive Director Cynthia N. Garcia.

Todd asked for board members' comments or opposition; there was none.

Todd Samuel called for a motion to approve the consent agenda as presented. Motion moved by Amanda Jones, the second by Andrew Cook, and unanimously carried to approval.

Special Session

Todd Samuel introduced Liane Johnson from the Employment Security Department, who hosted the BFWDC's special session, focusing on their local strategic plan for 2024-2028. Board members introduced themselves and their passion for workforce development and becoming board members.

Board Directors discussed their Benton-Franklin four-year strategic plan, a vital roadmap for improving economic outcomes for job seekers, workers, employers, and communities. This plan is crucial in securing program funding, guiding multi-agency initiatives, aligning partner plans and activities, and measuring progress and effectiveness.

Next Meeting

Quarterly Board Meeting – Tuesday, April 30, 2023, at 4:00 p.m. at WSCB Room 8 | Hybrid Zoom

Adjournment

With no further good of the order business, Todd adjourned the meeting at 5:00 p.m.

Board - Present

Commissioner Will McKay
Adolfo DeLeon
Amanda Jones
Andrew Cook
David Wheeler
Geoff Arends
John Dickson
Jason Jansky
Karl Dye
Lori Mattson
Lynn Ramos-Braswell
Todd Samuel

Board - Excused

Alicia Perches
Bob Legard
Kate McAteer
Michael Lee
Jessica Rusch
Paul Randall
Richard Bogert

Absent

Commissioner Clint
Didier
Carlos Martinez

BFWDC Staff

DeAnn Bock
Cynthia Garcia
Jessie Cardwell
Cyndelle Howell

Guests

Lianne Johnson

DocuSigned by:

Todd J. Samuel

5/2/2024

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Todd Samuel, Chair

Date

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Lynn Ramos-Braswell, Board Secretary

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Lynn Ramos-Braswell, Secretary

Date

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Cyndelle H. Howell, Administrative Assistant

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Cyndelle Howell, Admin. Assistant

Date