

Benton – Franklin Workforce Development Council (BFWDC)

**EXECUTIVE COMMITTEE MEETING**

Tuesday, March 25, 2025, 4:00 p.m.

Location: WorkSource Columbia Basin 815 N. Kellogg Street Suite D., Kennewick, WA 99336 | Zoom Hybrid

Join Virtual Zoom Meeting: <https://bf-wdc-org.zoom.us/j/84223924808?pwd=SPUhxqhOxUJLcxohAZhxP8hKe9tH5N.1>

Meeting ID: 842 2392 4808 | Passcode: 511147

*Please note that this meeting is recorded for record-keeping and quality-assurance purposes.*

AGENDA

**Call to Order & Welcome – Todd Samuel**

- Board Member/BFWDC Staff Roll Call & Excused Absences – Cyndelle Howell
- Visitor Welcome & Public Comment – Todd Samuel

**Approval of Board Minutes (Needs a Vote)**

- To approve February 25, 2025, Executive Committee Meeting Minutes as presented

**Executive Director Updates– Cynthia N. Garcia**

- 2025 Board Retreat Updates – Next Steps
- The Forum 2025- BFWDC Staff Role
- Legislative Update – Budget
- OSO RFP Committee And Specialized Certification Committee- Next Steps
- Board Member -Labor Representation

**Fiscal Report – DeAnn Bock**

**Workforce Programs Update – Jessie Cardwell**

**Member Updates & Business Engagement – All Board and Ex-Officio Members**

**Adjournment**

- Executive Committee Meeting – Tuesday, April 29, 2025, 3:00 p.m. Location: WorkSource Columbia Basin, Room 8 | Zoom Hybrid
- Board Meeting – Tuesday, April 29, 2025, at 4:00 p.m. Location: WorkSource Columbia Basin, Room 8 | Zoom Hybrid

Attachments:

1. 2025.02.25 Executive Committee Meeting Minutes
2. 2025.01 Finance Reports
3. 2025.02 TC Futures Report
4. 2025.02 WorkSource Operator Monthly Report
5. 2025.02 Program Performance Summaries