Benton Franklin Workforce Development Council (BFWDC)

Executive Committee Meeting

Tuesday, July 30, 2024, at 3:00 p.m. WorkSource Columbia Basin Room 8 | Zoom Hybrid

Zoom Meeting: https://bf-wdc-org.zoom.us/j/88651645462?pwd=TjhjbO5MZmb7yrJLwy9lTbpsjRvor6.1

Meeting ID: 886 5164 5462 | Passcode: 580977

Please note that this meeting is recorded for record-keeping and quality assurance purposes.

AGENDA

I. **Call to Order & Welcome**- Todd Samuel
   a. Board Member/BFWDC Staff Roll Call & Excused Absences
   b. Visitor/Presenter Welcome

II. Approval of Committee Minutes - Todd Samuel
   a. Executive Committee – Tuesday, June 25, 2024 (Needs a vote)

III. Fiscal – DeAnn Bock
   a. May Finance Reports
   b. Program Year (PY) 2024 Budget (Needs a vote)
   c. Banking Research

IV. Executive Member Round Table – All

V. Next Meeting
   a. Executive Committee Meeting – Tuesday, August 27, 2023, at 4:00 p.m. WSCB Room 9/Hybrid
   b. Board Meeting – Tuesday, July 25, 2024, at 4:00 p.m. WSCB Room 8/Hybrid

Benton Franklin Workforce Development Council (BFWDC)
Executive Committee Minutes
June 25, 2024, 4:00 p.m., Zoom | WSCB Hybrid

Call to Order & Welcome

Todd Samuel called the meeting to order at 4:00 p.m. Todd welcomed all in attendance and thanked them for taking the time to support the mission and vision of the BFWDC.

Cyndelle Howell conducted a roll call of board members and staff to the board, and a quorum was present.

Cyndelle welcomed virtual guests, asking them to communicate their names and organization using the Zoom chat feature. She reminded those in attendance to have cameras on, to capture who was speaking.

Minutes

May 28, 2024, Executive Committee meeting minutes were presented and reviewed for a motion to approve.

Todd Samuel called for a motion to approve the Executive Committee meeting minutes from the May 28, 2024, Committee meeting.

Amanda Jones motioned to approve; Will McKay seconded; the motion was carried unanimously to approval.

June Executive Committee Meeting Summary

The conversation focused on updates from WorkSource and TC Futures, the possibility of extending the One-Stop operator contract without competition, and budget and program planning for FY 2024. Members discussed the need for WorkSource Washington to improve its social media presence and track metrics to measure the effectiveness of its services. They also debated the limitations of economic security programs and the budget allocation and performance goals for Career Path Services. The members emphasized the importance of collaboration, data-driven decision-making, and effective metrics to evaluate program success.

Extending program contracts, monitoring reports, and social media presence.
Cynthia Garcia seeks feedback on motions and monitoring report for One Stop operator contract.
Social media marketing for their nonprofit organization: Crystal Bright and Cynthia Garcia discussed their struggles with social media for their business, including a shutdown of their Facebook page and difficulty creating a return on investment. They plan to test the effectiveness of social media by creating a baseline and comparing it to their paid subscription process.
Cynthia Garcia and Crystal Bright discuss challenges with WorkSource's Facebook page and logo usage.
Strategies are discussed to overcome these challenges, including creating a new Instagram account and extending a subcontract to another leader.
Crystal Bright and Todd Samuel discuss the potential return on investment for a social media campaign, with Crystal expressing concerns about the high cost and Todd being more optimistic.

Amanda Jones raises questions about the timeline for the competitive procurement process and the possibility of starting with an RFI instead of an RFP.

Motion to Approve PY24 One-Stop Operator (OSO) Contract Extension to Benton-Franklin Workforce Consortium through June 30, 2025, in the approximate amount of $170,000
Extending One Stop operator contract without competition.
Todd Samuel: The contractor's performance exceeds expectations, so extending contract is reasonable.

Cynthia Garcia: Non-competitive procurement based on exceeding current contractor's performance. Crystal Bright and Todd Samuel discussed the extension of the One Stop operator contract without competition. Cynthia Garcia provides additional information on the contract amount in Jesse's absence.

Motion to Approve PY24 Federal EcSA Services Contract via sole source, in the amount of $111,301 to Career Path Services, effective July 1st, 2024, to June 30th, 2025.
Todd Samuel makes a motion to approve the sole source contract for **federal economic security for all** contract in the amount of $111,000.

Cynthia Garcia explains that the business navigator position allows for business engagement and connections. Crystal Bright clarifies that the business navigator connects job seekers with employers, not necessarily related to the contract. Todd Samuel questions the effectiveness of a $101,000 business navigator program, citing a lack of job placements despite reaching 195 people
Todd Samuel and others discuss the effectiveness of the program and how to measure its impact.

Amanda Jones questions the feasibility of moving forward with approving the contract due to timing issues (1:20:03)
Career path services for difficult-to-serve individuals.
Cynthia Garcia and Todd Samuel discuss program performance numbers, staff recommendations, and solutions. They emphasize the importance of highlighting successes and addressing areas for improvement. Todd Samuel and Crystal Bright discuss the cost of serving difficult individuals in a program, with estimates ranging from $12,000 to $18,000 per person. The group debated the approval of the federal contract for career path services, with Todd Samuel making the motion and expressing concerns about the cost.

Motion to Approve PY24 State EcSA Services Contract via Sole Source, in the amount of $515,909 to Career Path Services, effective July 1st, 2024, to June 30th, 2025.
Job training program for low-income individuals.
Cynthia Garcia explains why participants are not exiting a state program despite incentives. Cynthia Garcia discusses the EcSA program for job seekers, highlighting challenges and successes. Case managers provide participants with career guidance, support services, and labor market information.
Todd Samuel asks Cynthia Garcia about budget and performance for career path services.
Cynthia Garcia expects career path services to exceed training goals and employee employment targets. Participants in the program must have a clear employment goal and make progress towards it.
Contract for career services, including payment and performance metrics.
Todd Samuel questions whether Career Path Services is maximizing the impact of taxpayer money in the region.

Cynthia Garcia mentions assistance will be provided to address the issue of low exits.
Cynthia Garcia highlights the importance of economic security for all programs and encourages listeners to read the report.

Motion to Approve PY24 WIOA Contracts amounts to Career Path Services, effective July 1st, 2024, to June 30th, 2025. (Needs a vote) – Jessie Cardwell
WIOA contracts for youth, adult, and dislocated workers.
Budget, expenses, and maintenance responsibilities for a non-profit organization.
Speaker 1 discusses budget and expenditures, expressing concern about insurance costs.
Todd Samuel asks about future program concerns, mentioning potential budget changes.
Speaker 1 expresses concern about Goodwill's responsiveness in repairs and maintenance.
Goodwill provides favorable lease terms, including no triple net rent increase.

Motion to Approve PY24 WIOA Title IB Dislocated Worker/Adult/Youth Services Contracts to Career Path Services, Effective July 1st, 2024, to June 30th, 2025

Cynthia Garcia explains the WIOA Title One dislocated worker, adult, and youth services contract with Career Path Services. Throughout a Request for Proposal (RFP) process, Career Path Services (CPS) was awarded the WIOA Title 1B Contracts (for $1,733,824) for Dislocated Worker/Adult/Youth Services on April 25th, 2023. The contract ends June 30, 2024; however, have the option for annual extensions based on performance and mutual agreement. The staff is recommending a Service Provider Extension for the PY24 WIOA Title IB Dislocated Worker, Adult & Youth contract to Career Path Services (with the approximate amount of $1,803,290) to continue assisting customers with training and employment services so they can secure jobs that provide self-sufficient wages. Cynthia provided updates on the subcontractor's performance and services. Monitoring and quarterly reports show good performance and cost-effective services. Cynthia recommends extending the contract for dislocated worker, adult and youth services due to superior performance. Cynthia highlights the organization's strong partnership with Career Path Services. DeAnn Bock raises the possibility of adding a new service provider, citing potential challenges in providing all three contracts (adult, dislocated workers, and youth). Cynthia Garcia provides information on past and current youth and adult contracts. Todd Samuel and Cynthia Garcia discuss the number of individuals to be served in the youth, adult, and dislocated workers program. They anticipate meeting or exceeding the proposed numbers, with some carryover from the previous program. Todd Samuel and Cynthia Garcia discuss the difficulty in estimating final numbers for the budget, as they have been underestimating in the past. They suggest that the state should provide the actual numbers before moving forward with planning and decision-making.

Discussion around presenting service plans and challenges at a quarterly meeting.

With no additional discussion or questions, Todd Samuel called for a motion to approve Program Year 2024 WIOA Title IB Dislocated Worker/Adult/Youth Services Contracts to Career Path Services, Effective July 1st, 2024, to June 30th, 2025.

Amanda Jones motioned to approve; Will McKay seconded; the motion was carried unanimously to approval.

BFWDC Finance Reports as submitted for the period ending April 2024 – DeAnn Bock

DeAnn discussed the finance reports and budget for the period ending April 2024, grants, and insurance for their nonprofit organization. Todd asked DeAnn if she had any concerns as to... DeAnn Bock plans to research banks for nonprofit accounts.

Budget, partnerships, and youth representation.
Cynthia Garcia mentions security concerns in parking lots, while others discuss budget and spending.

BFWDC Updates - Cynthia N. Garcia/All
Cynthia Garcia updates the board on partnership responsibilities and new partnerships, including AARP and WorkSource Columbia Basin.
Grace Kitchen is one of the first WorkSource connection sites, and the team is working on coordinating a tour for Board members.

WorkSource connection sites and board member recruitment.
WorkSource partners identify three locations for Connection Sites computer access and job training.
Cyndelle Wood mentions upcoming tours for potential board members and emphasizes the importance of being proactive.
Cyndelle Wood and others discuss upcoming meetings and decisions in a business setting.

Round Table
Crystal Bright shared exciting news about Amazon's hiring process for the Pasco plant, including 1000 job postings and a tiered system for hiring. Amazon job opportunities and WorkSource Washington data gaps: Crystal Bright and Cynthia Garcia discuss Amazon job opportunities and the importance of technology access for job seekers. WorkSource Washington launched an online platform with Amazon to share job listings and provide information sessions for the community. Crystal Bright mentions that the Amazon deal brought visibility to WorkSource Washington, but also created a data gap

Adjournment
Todd Samuel adjourned the executive committee meeting at 5:18 p.m.

Action Items
- ☐ Provide additional details on lessons learned and planned changes to the Career Path Services contract.
- ☐ Schedule a presentation at the PY24 April board meeting to discuss program plans and challenges for the upcoming program year.
- ☐ Send out another call for feedback from board members who attended the June Special Session.
- ☐ Provide banking services selection update at the July executive committee meeting

Next Meeting
Executive Committee Meeting – Tuesday, July 30, 2024, 3:00 p.m. WSCB Room 8 | Zoom Hybrid
Quarterly Board Meeting – Tuesday, July 30, 2024, at 4:00 p.m. WSCB Room 8 | Zoom Hybrid

Attendance

Chief Local Elected Officials	Board Members	Staff to the Board	Guests	Excused

Clint Didier	Todd Samuel	Cynthia Garcia	Jan Warren	Adolfo de Leon
Will McKay	Amanda Jones	DeAnn Bock	Crystal Bright	
	Lynn Ramos-Braswell	Cyndelle Howell		
		Gabby Torres		
		Nidia Dick		

Respectfully Submitted:

_____
Todd Samuel, Board Chair & Treasurer   Date

_____
Lynn Ramos-Braswell, Board Secretary   Date

		Current Period Balance
Asset		
Cash (Checking Acct - CE)	1110	2,435.05
Corporate Entity MM Account	1111	33,359.83
Total Asset		35,794.88
Liabilities		
Pending transfer	2001	(17,562.46)
Accrued Vacation Payable	2500	28,619.65
Due to/from other funds	2990	(32,000.00)
Total Liabilities		(20,942.81)
Net Assets		56,737.69
Total Liabilities and Net Assets		35,794.88

Benton Franklin Workforce Development Council
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
Corporate Entity
From 7/1/2023 Through 5/31/2024
(In whole numbers)

	Current Period Actual	Current Period Budget	Percentage of current period	Annual Budget	Percentage of Total Budget
Revenue					
Interest/Program Income	424	0	0.00%	0	0.00%
Donations/Contributions (unrestricted)	2,850	0	0.00%	0	0.00%
Total Revenue	3,274	0	0.00%	0	0.00%
Expenses					
Donation fees	9	0	0.00%	0	0.00%
Professional Services and Contracts	2,500	0	0.00%	0	0.00%
Travel and Training	838	0	0.00%	0	0.00%
Dues, Fees and Subscriptions	185				
Non WIOA Expenses	2,500	0	0.00%	0	0.00%
Total Expenses	6,032	0	0.00%	0	0.00%
Net Surplus/ (Deficit)	(2,758)	0	0.00%	0	0.00%

Benton Franklin Workforce Development Council
Balance Sheet - Unposted Transactions Included In Report
20 - WDC Main
As of 5/31/2024

		Current Period Balance
Asset		
Cash (Bank Acct - WDC)	1120	(450,325.00)
Accounts Receivable	1200	3,854.40
Receivable (Grants)	1300	456,107.01
Total Asset		9,636.41
Other Assets		
ROU Asset - Leases	1999	56,180.00
Total Other Assets		56,180.00
Liabilities		
Accounts Payable (AP System)	2000	367,675.30
Pending transfer	2001	17,562.46
Due to/from other funds	2990	32,000.00
Lease Liability - Short Term	2998	52,083.00
Lease Liability Long Term	2999	4,679.00
Total Liabilities		473,999.76
Net Assets		(408,183.35)
Total Liabilities and Net Assets		65,816.41

	Current Period Actual	Current Period Budget	Percentage of current period	Annual Budget	Percentage of Total Budget
Expenses					
Sub-Recipient Reimbursements	2,965,648	3,691,318	80.34%	4,026,892	73.65%
Rent and Facilities	54,283	52,051	104.29%	56,468	96.13%
Salaries and Wages	601,586	695,531	86.49%	783,818	76.75%
Professional Services and Contracts	56,883	57,944	98.17%	59,694	95.29%
TC Futures	60,000	55,000	109.09%	60,000	100.00%
Travel and Training	11,663	15,403	75.72%	15,403	75.72%
Supplies, Furniture and Equipment	3,678	6,500	56.58%	7,000	52.54%
Equipment and Software - Lease and Maintenance	16,506	16,075	102.68%	17,630	93.62%
Communications (Telephone, Postage and Internet)	1,823	2,186	83.39%	2,356	77.37%
Insurance	8,249	8,249	100.00%	8,249	100.00%
Dues, Fees and Subscriptions	18,974	15,802	120.07%	15,802	120.07%
Business/Community	20,901	0	0.00%	0	0.00%
Total Expenses	3,820,194	4,616,059	83%	5,053,312	76%

Benton Franklin Workforce Development Council
Balance Sheet - Unposted Transactions Included In Report
30 - WSCB Partnership
As of 5/31/2024

		Current Period Balance
Asset		
Cash (Bank Acct - WSCB)	1130	68,794.53
Accounts Receivable	1200	(150.78)
Total Asset		68,643.75
Other Assets		
ROU Asset - Leases	1999	309,620.00
Total Other Assets		309,620.00
Liabilities		
Accounts Payable (AP System)	2000	25,607.77
Lease Liability - Short Term	2998	313,334.00
Total Liabilities		338,941.77
Net Assets		39,321.98
Total Liabilities and Net Assets		378,263.75

Benton Franklin Workforce Development Council
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
30-WSCB Partnership
From 7/1/2023 - 05/31/2024

(In Whole Numbers)

	Current Period Actual	Annual Budget	Percentage of Total Budget
Revenue			
Partner Revenue	247,399	252,696	97.90%
Grant/Contract Revenue	2,000		
Sub-Lease Revenue	146,914	157,488	93.29%
Total Revenue	396,313	410,184	96.62%
Expenses			
Rent and Facilities	349,740	359,826	97.20%
Supplies, Furniture and Equipment	9,451	10,050	94.04%
Equipment and Software - Rental and Maintenance	2,465	2,800	88.04%
Managed Print/Technology	10,292	23,208	44.35%
Dues, Fees and Subscriptions	9,089	9,300	97.73%
Business/Community	8,396	5,000	167.92%
Total Expenses	389,433	410,184	94.94%
Net Surplus/ (Deficit)	6,880		

BENTON-FRANKLIN WORKFORCE DEVELOPMENT COUNCIL
PY24 PROPOSED OPERATING BUDGET
FISCAL YEAR - JULY 01, 2024 Through JUNE 30, 2025

	CURRENT FISCAL YEAR	2024 - 2025	PREVIOUS FISCAL YEAR	2023 - 2024
REVENUE	**CURRENT YEAR BUDGET**	**% of Total**	**PREVIOUS YEAR BUDGET**	**Increase (Decrease)**
FEDERAL FUNDING				
WIOA Estimated Carry-In	$ 90,000.00	1.68%	$ 372,800.00	$ (282,800.00)
WIOA - ACP (Administrative Cost Pool)	$ 300,747.00	5.62%	$ 249,524.00	$ 51,223.00
WIOA - ADULT	$ 945,701.00	17.68%	$ 699,721.00	$ 245,980.00
WIOA - DISLOCATED WORKER	$ 794,503.00	14.85%	$ 774,301.00	$ 20,202.00
WIOA - YOUTH	$ 966,526.00	18.07%	$ 722,769.00	$ 243,757.00
WIOA - PY24 RESERVE/CARRY FORWARD (Estimate)	$ (90,000.00)	-1.68%	$ -	$ (90,000.00)
ECONOMIC SECURITY FOR ALL (EcSA) - FED	$ 133,621.00	2.50%	$ 79,027.00	$ 54,594.00
QUEST	$ 329,569.90	6.16%	$ 233,520.00	$ 96,049.90
STATE FUNDING				
ECONOMIC SECURITY FOR ALL (EcSA) - STATE	$ 1,879,581.00	35.13%	$ 1,300,727.00	$ 578,854.00
OTHER - WIOA - PY22 Reallocated Funds & Indirect Cost Pool (Program)	$ -	0.00%	$ 621,151.00	$ -
TOTAL YEARLY REVENUE	**$ 5,350,248.90**	**100%**	**$ 5,053,540.00**	**$ 917,859.90**

EXPENSES	**CURRENT YEAR BUDGET**	**% of Total**	**PREVIOUS YEAR BUDGET**	**Increase (Decrease)**
Salaries - Wages and Benefits	$ 649,033.03	12.14%	$ 783,818.25	$ (134,785.22)
Facilities & Maintenance	$ 45,790.60	0.86%	$ 56,468.40	$ (10,677.80)
Utilities	$ 2,170.08	0.04%	$ 2,356.20	$ (186.12)
Professional services	$ 65,920.00	1.23%	$ 59,693.54	$ 6,226.46
Insurance	$ 8,000.00	0.15%	$ 8,249.00	$ (249.00)
Dues, Fees & Subscriptions	$ 15,552.00	0.29%	$ 15,802.00	$ (250.00)
Software & IT Maintenance	$ 10,100.00	0.19%	$ 8,315.00	$ 1,785.00
Travel & Training	$ 48,000.00	0.90%	$ 15,403.00	$ 32,597.00
Equipment Lease & Maintenance	$ 6,900.00	0.13%	$ 9,315.00	$ (2,415.00)
Supplies	$ 3,000.00	0.06%	$ 7,000.00	$ (4,000.00)
Subrecipient Local Contracts	$ 4,489,883.24	84.01%	$ 4,086,892.00	$ 402,991.24
TOTAL YEARLY EXPENSES	**$ 5,344,348.95**	**100.00%**	**$ 5,053,312.39**	**$ 291,036.56**

	CURRENT YEAR BUDGET	**PREVIOUS YEAR BUDGET**
TOTAL YEARLY REVENUE	$ 5,350,248.90	$ 5,053,540.00
TOTAL YEARLY EXPENSES	$ 5,344,348.95	$ 5,053,312.39
TOTAL YEARLY OPERATING SURPLUS	$ 5,899.95	$ 227.61

2024/2025

EXPENSES	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Salaries - Wages and Benefits	53,162.68	53,678.14	53,678.14	53,678.14	53,678.14	53,678.14	53,678.14	54,277.64	54,277.64	54,277.64	55,484.29	55,484.29	649,033.03
Facilities & Maintenance	3,870.05	3,870.05	3,970.05	3,870.05	3,870.05	3,820.05	3,720.05	3,720.05	3,820.05	3,720.05	3,720.05	3,820.05	45,790.60
Rent - Suite C	3,445.05	3,445.05	3,445.05	3,445.05	3,445.05	3,445.05	3,445.05	3,445.05	3,445.05	3,445.05	3,445.05	3,445.05	
Rent - Storage Unit	150.00	150.00	150.00	150.00	150.00	-	-	150.00	150.00	150.00	-	-	
Janitorial	275.00	275.00	275.00	275.00	275.00	275.00	275.00	275.00	275.00	275.00	275.00	275.00	
Repairs/Maintenance (Other)				100.00		100.00			100.00			100.00	
Utilities	180.84	180.84	180.84	180.84	180.84	180.84	180.84	180.84	180.84	180.84	180.84	180.84	2,170.08
Spectrum internet	139.98	139.98	139.98	139.98	139.98	139.98	139.98	139.98	139.98	139.98	139.98	139.98	
Shred Services	40.86	40.86	40.86	40.86	40.86	40.86	40.86	40.86	40.86	40.86	40.86	40.86	
Professional services	1,650.00	1,650.00	16,650.00	17,170.00	16,650.00	2,250.00	1,650.00	1,650.00	1,650.00	1,650.00	1,650.00	1,650.00	65,920.00
Audit (Estimate)	-	-	15,000.00	15,000.00	15,000.00	-	-	-	-	-	-	-	
IT Management	900.00	900.00	900.00	1,420.00	900.00	1,500.00	900.00	900.00	900.00	900.00	900.00	900.00	
Payroll fees	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	750.00	
Insurance	8,000.00	-	-	-	-	-	-	-	-	-	-	-	8,000.00
Dues, Fees & Subscriptions	13,300.00	-	320.00	350.00	400.00	243.00	225.00	-	372.00	42.00	300.00	-	15,552.00
WWA	11,500.00	-	-	-	-	-	-	-	-	-	-	-	
NAWB	1,800.00	-	-	-	-	-	-	-	-	-	-	-	
NAWDP	-	-	-	-	-	-	-	-	-	-	300.00	-	
WR Chamber	-	-	-	100.00	-	-	-	-	-	-	-	-	
BC Chamber	-	-	-	-	-	-	-	-	-	42.00	-	-	
TCRCC	-	-	-	-	-	-	-	-	372.00	-	-	-	
Pasco Chamber	-	-	-	-	-	-	225.00	-	-	-	-	-	
Hispanic Chamber	-	-	-	250.00	-	-	-	-	-	-	-	-	
SAN/Flash Alert Subscription	-	-	320.00	-	-	-	-	-	-	-	-	-	
TriDec	-	-	-	-	-	243.00	-	-	-	-	-	-	
WEDA	-	-	-	-	400.00	-	-	-	-	-	-	-	
Software & IT Maintenance	2,000.00	-	3,400.00	945.00	800.00	-	500.00	100.00	1,005.00	-	-	1,350.00	10,100.00
GoDaddy (5 Year due 09/2027)	-	-	-	500.00	-	-	-	-	-	-	-	-	
Wix.com (2 Year due 11/2025)	-	-	-	-	800.00	-	-	-	-	-	-	-	
Zoom (w/50% discount)	-	-	-	-	-	-	-	-	-	-	-	1,100.00	
DocuSign (discounted rate)	-	-	-	-	-	-	-	-	-	-	-	250.00	
Doodle polls				85.00									
Self sufficiency calculator	2,000.00												
Abila			3,400.00										
Otter				360.00									
Grant station (discounted rate)									100.00				
Board portal							500.00						
Clicktime Timekeeping									1,005.00				
Travel & Training	2,100.00	5,400.00	12,100.00	3,600.00	2,100.00	3,600.00	2,100.00	5,600.00	2,100.00	3,600.00	2,100.00	3,600.00	48,000.00
Professional Development	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00	
Annual Board Retreat								2,000.00					
WWA Annual Conference (5)			10,000.00										
ED Travel/WWA Meetings		1,500.00		1,500.00		1,500.00		1,500.00		1,500.00		1,500.00	
ED Travel/WEDA Meetings		1,800.00											
Equipment Lease & Maintenance	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	575.00	6,900.00
Copier Lease (08/2025)	490.00	490.00	490.00	490.00	490.00	490.00	490.00	490.00	490.00	490.00	490.00	490.00	
Printer Maintenance Contract (08/	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00	
Supplies	500.00	-	500.00	-	500.00	-	500.00	-	500.00	-	500.00	-	3,000.00
Subrecipient Local Contracts	4,489,883.24	-	-	-	-	-	-	-	-	-	-	-	4,489,883.24
TC Futures	60,000.00												
WIOA	2,089,341.00												
EcSA - Federal	111,301.00												
EcSA CRF - State	1,279,284.00												
EcSA - State	515,909.00												
Quest	264,048.24												
OSO	170,000.00												
TOTAL EXPENSES	$4,575,221.81	$65,354.03	$91,374.03	$80,369.03	$78,754.03	$64,347.03	$63,129.03	$66,103.53	$64,480.53	$64,045.53	$64,510.18	$66,660.18	$5,344,348.95

Banking Cost Comparison

Features	US Bank		Washington Trust Bank	
	Non-Profit Checking	**Platinum Business Money Market**	**Business Checking Account**	**Money Market**
Minimum balance to waive monthly service charge	N/A	$10,000.00/Daily Balance	$ 1,000.00	$ 1,500.00
Monthly Service Charge	$0	$ 15.00	$ 8.00	$ 10.00
Interest Bearing	Yes	Yes	Yes	Yes
ATM Fees	$ -	$ -	$ 2.50	$ 2.50
Paid Overdraft Fees	$ -	N/A	$ 15.00	$ 15.00
Returned Item Fee	$ -	N/A	$ 15.00	$ 15.00
Stop payment fee - ACH or check	$ -	N/A	$ 20.00	$ 20.00
ACH	$ -	N/A		N/A
Same day ACH fees	$ -	N/A		N/A
Electronic Statement Available	Yes	Yes	Yes	Not specified
Electronic Statement Fess				
Paper Statement	$ -	$ -	Not specified	Not specified

Transaction Limits	US Bank		Washington Trust Bank	
	Non-Profit Checking	**Platinum Business Money Market**	**Business Checking Account**	**Money Market**
Transaction Limits	1800	25	100	75
Cost per transaction if over the limit	$ 0.50	$ 0.25	$ 0.25	$ 0.25
Cash Deposit	300	0		
Cash Deposit fee if over limit per $100	$ 0.33	$ 0.33	$ -	$ -

CDs	US Bank		Washington Trust Bankt	
CD Rates 3 month APY			4.34%	
CD Rates 6 month APY			4.76%	
CD Rates 7 month APY	4.40%			
CD Rates 9 month APY			4.60%	
CD Rates 11 month APY	3.90%			
CD Rates 12 month APY			4.65%	
CD Rates 15 month APY	3.65%			
Minimum amount	$ 1,000.00		$ 500.00	

Microsoft Defender

Prepared for:

Benton Franklin Workforce Development Council

Not yet submitted

![TECH IMPACT®]

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DRAFT

NONPROFIT TECH SERVICES

- Managed IT Support
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- Consumer Guides
- Assessments
- Workbooks & Articles
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- Free Webinars

WORKFORCE DEVELOPMENT

We improve the lives of adults in our communities through training programs.

ITWorks & CXWorks: Free IT and customer experience training

OUR PARTNERS

Microsoft   okta   techsoup   Google   aws

OUR WORK

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Today, we offer a full suite of technology services including managed IT support, data and strategy services, telecommunications, and cloud computing integration and support. We've expanded our education and outreach capabilities by merging with Idealware, an authoritative source for independent, thoroughly-researched technology resources for the social sector. We will continue to deliver new applications, templates, and services that enable organizations to do what they do best - serve our communities with critical needs.

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We have workforce development programs in Philadelphia, PA, Wilmington, DE, and Las Vegas, NV. We're also proud to operate PunchCode, a coding bootcamp in Las Vegas, NV that teaches people how to become software developers and find work with their new skills.

We care deeply about the people we serve and are excited about helping more organizations and adults reach their full potential. Technology is transforming nonprofits, the people that they serve, and people in our own communities. Thank you for your commitment as we continue to reach more and more people with our mission to empower communities and nonprofits to use technology to better serve the world.

Patrick Callihan
Executive Director
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Visit TechImpact.org to learn more.

OUR COMMITMENT

OUR COMMITMENT TO DIVERSITY, EQUITY, AND INCLUSION

We are committed to diversity, equity, and inclusion. Diversity makes us stronger, equity acknowledges systemic oppression and its impact, and inclusion ensures that as we diversify, thoughts and perspectives are truly included and valued. Tech Impact values and honors diversity in our employees, clients, students, partners, volunteers, vendors, and contractors. Our ability to innovate and carry out our mission of empowering communities and nonprofits to use technology to better serve our world hinges on our commitment to diversity of perspectives and thought in every area of our work. We will not tolerate bigotry and discrimination. It runs counter to our core values and mission. We pledge to actively work for equity and inclusion through our practices and participation in the community, and we acknowledge that we must consistently learn and improve.

OUR COMMITMENT TO EQUAL OPPORTUNITY EMPLOYMENT

Tech Impact believes that equal opportunity for all employees is important for the continuing success of our organization. In accordance with local/city, state, and federal law, we will comply with the laws prohibiting discrimination on the basis of race, disability, color, creed, religion, marital status, sex, sexual orientation, age, national origin, ancestry, citizenship, military or veteran status, or other protected classifications in recruitment, hiring, promoting, demoting, training, benefits, transfers, layoffs, terminations, recommendations, rates of pay or other forms of compensation, and terms and conditions of employment. Tech Impact is committed to supporting Diversity and Inclusion in all forms.

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- Reduce waste going to the landfill by minimizing the amount of waste produced.
- Increase the energy efficiency of our Information Technology equipment, servers, and infrastructure.
- Responsibly reuse, recycle, and dispose of all electronic waste.
- Recycle wastes where feasible.
- Encourage electronic communication where possible, including invoicing and payment options.
- Purchase and use environmentally responsible (recyclable, biodegradable, etc.) products.
- Encourage the reduction of fossil fuels by installing bike racks and encouraging employees to utilize public transportation.

Microsoft Defender for Office 365

Microsoft Defender for Office 365 is a cloud-based email security service that helps protect organizations against unknown malware and viruses by providing robust zero-day protection and includes features to safeguard organizations from harmful links in real time.

Defender for Office 365 includes five different policies to add security and protection to the Office 365 platform. The Defender for Office 365 policies are:
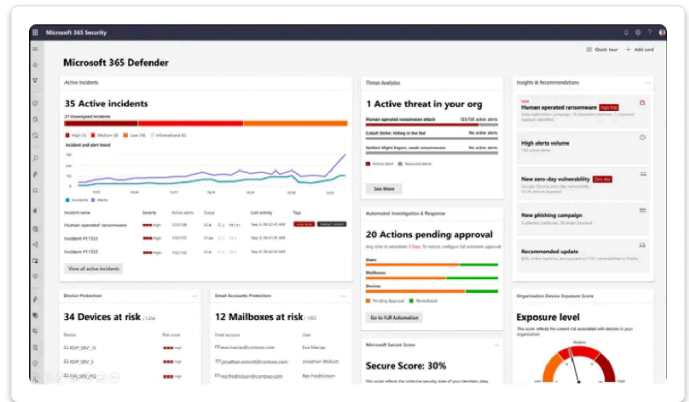
ANTI-PHISHING

The Anti-phishing policy detects attempts to impersonate your users and domains. It applies machine learning models and advanced impersonation-detection algorithms to avert phishing attacks.

SAFE ATTACHMENTS

The Safe Attachments policy provides zero-day protection to safeguard your messaging system, by checking email attachments for malicious content. It routes all messages and attachments that do not have a virus/malware signature to a special environment, and then uses machine learning and analysis techniques to detect malicious intent. If no suspicious activity is found, the message is forwarded to the mailbox.

SAFE LINKS

Safe Links ensures that any links via email are safe to open and lead to secure destinations. Links are scanned for each click: safe links remain accessible and malicious links are dynamically blocked.

ANTI-SPAM

Spam emails rely on mass delivery and repeat sending to be effective. By limiting the number of emails that can be received from a given domain, and sending repeat emails to the Junk folder, Microsoft Defender protects users from spam email.

ANTI-MALWARE

Malware can be delivered to systems in ways that bypass installed antivirus software, and new malware cannot be detected by antivirus software that does not recognize the malware signature. By detecting suspicious behaviors that are potentially caused by malware infection and notifying others, Microsoft Defender helps prevent the installation and spread of malicious software.

Project Overview

PROJECT LAUNCH

One Project Kickoff Meeting is scheduled to discuss the following:

1. Request a list of all staff members or a security group which includes only staff Microsoft 365 staff accounts. Service accounts must not be included.

2. Ensure licensing requirements have been met.

INCLUDED IN THIS PROJECT

Tech Impact will configure the following Microsoft Defender for Office 365 policies:

1. ANTI-PHISHING
2. SAFE ATTACHMENTS
3. SAFE LINKS
4. ANTI-SPAM
5. ANTI-MALWARE

ROLLOUT

Each of the five Microsoft Defender for Office 365 policies will be enabled immediately upon their configuration.

PROJECT CLOSURE

Project is closed after each of the five Microsoft Defender for Office 365 policies have been configured and enabled.

NOT INCLUDED IN THIS PROJECT

1. End User training and end user support is not provided.

2. Administrator training in Microsoft Defender for Office 365 policies, or the Microsoft Azure platform is not provided.

PROJECT DURATION

The duration of this Project is typically 2 weeks from the project start date, which will be determined by the agreed up go live date. Note that this estimate does not include the time required to fulfil any project prerequisites (listed below), which may significantly extend the duration of the implementation.

FOLLOW-UP SUPPORT

This project does not include any follow up work.

PREREQUISITES

PREREQUISITES

1. Mailboxes must be Microsoft 365 mailboxes.

2. List of all staff Microsoft 365 accounts or security group which includes all staff accounts.

3. Global Administrator access to Microsoft 365.

REQUIRED LICENSING

Microsoft Defender for Office 365 Plan 1 is required for the Microsoft Defender for Office 365 policies. Any of these licenses gives you access to Microsoft Defender for Office 365 Plan 1 features in Microsoft 365 security center:

1. Microsoft 365 Business Premium

2. Microsoft 365 E5 or A5

3. Microsoft 365 E5 Security or A5 Security

4. Windows 10 Enterprise E5 or A5

5. Enterprise Mobility + Security (EMS) E5 or A5

6. Office 365 E5 or A5

7. Defender for Office 365 addon

Quote **Q-11219**

TECHIMPACT®

Benton Franklin Workforce Development Council

815 North Kellogg Street
Kennewick
WA
99336
United States

January 03 2024

Quote reference : Q-11219
Sales contact : **Andrew Matthews**
Order currency : **US Dollar**
Valid until : **July 01 2024**

Customer contact: **DeAnn Bock**

Title: BFWDC - Defender Configuration

Purchases

Item	Contract basis	Quantity	Term period	Per
C&C_Microsoft Defender Setup	Fixed price	1.00	Purchases	Project

Configure Microsoft Defender as part of Microsoft 365 licensing including **ANTI-PHISHING, SAFE ATTACHMENTS, SAFE LINKS, ANTI-SPAM & ANTI-MALWARE**

Gross total	**$600.00**

Commercial terms

1. Invoiced When delivered.
Payments terms: 30 Days

Quote for Benton Franklin Workforce Development Council.

Tech Impact / 100 N. 18th Street / Suite 410 / Philadelphia PA 19103 / 1-888-798-1350 / questions@techimpact.org   Page 1 of 1

TechImpact.org

Page 7

ASSUMPTIONS, TERMS, AND CONDITIONS

The procedures and costs outlined in this document are based upon a number of assumptions. It is the responsibility of Benton Franklin Workforce Development Council to ensure that all assumptions are met.

COMMUNICATION AND PROCESS

- Any deliverables will be reviewed for acceptance within five (5) business days of submission.

- Benton Franklin Workforce Development Council will attend Account Management and project review meetings.

- A single point person for Benton Franklin Workforce Development Council will be identified and will be easily reachable

PHYSICAL DEVICES AND SOFTWARE

- Unless already specified all services including support for local devices only apply to services running Windows 10 Pro and Office 2016 or newer for PC or Mac OS 10.6 and Office 2011 for Mac.

- Only Windows Server 2012R2 and newer servers (no Mac Servers) are supported.

- Tech Impact is not responsible for troubleshooting 3rd party desktop or server software that does not include an active support contract with the vendor.

- All physical servers must have a current warranty with the manufacturer. Unwarranted servers will be subject to standard hourly fees in the event of failure/recovery.

- Complete server rebuilds required due to hardware failure are not covered by this contract.

- Tech Impact technicians will have physical or virtual (as appropriate) access to all work environments, servers, workstations to perform work.

3RD PARTY SERVICES

- Tech Impact is not responsible for services rendered by 3rd parties.

- Benton Franklin Workforce Development Council will purchase any hardware, software, or third-party services directly from the vendor.

DATA BACKUP

- Tech Impact does not guarantee full data restoration from any backup method. Benton Franklin Workforce Development Council may incur additional charges from Tech Impact or a data recovery firm in the event of hardware failure resulting in unusable backups. Benton Franklin Workforce Development Council will approve charges prior to the recovery process.

END-USER SKILLS

- All users at Benton Franklin Workforce Development Council are familiar with basic operations on a computer and with standard productivity software

- Benton Franklin Workforce Development Council has at least one user that has the necessary skills to perform basic password reset and similar administrative functions. (Tech Impact will provide training as needed).

ACCESS

- Benton Franklin Workforce Development Council will provide the requested remote access to all systems.

- Users at Benton Franklin Workforce Development Council will be available when needed.

PRICING

- Any changes to the process and details in this document may require adjustments to the monthly fee.

- Licensing costs are subject to change at any time and are not within the control of Tech Impact.

Tech Impact Additional Terms and Conditions

These terms and conditions are in addition to specific terms stated on executed contracts.

1. **Description of Services**: Tech Impact may change its service offerings within 30 days of notice to customer but any such change will not materially degrade the services during the minimum contract duration indicated above or during this 30 days period whichever comes later.

2. **Assumptions:** Client agrees that it understands and can meet the assumptions listed in the attached contract or proposal. If the client fails to meet or understand these assumptions Tech Impact may discontinue services or work with the client to establish additional, separate, scopes of work to resolve any issues related to the assumptions.

3. **Tech Impact Support Obligations:** Tech Impact will make reasonable efforts to respond and assist the customer with issues directly related to the services outlined in this contract including troubleshooting and account creation. Tech Impact is not responsible for any issues stemming from third party services.

4. **Client Obligations:** Client will ensure its infrastructure is capable of supporting the contracted services including, but not limited to, up-to-date software, adequate available resources on desktops, adequate functionality on mail-integrated systems, adequate internet bandwidth, and valid credentials to access resources. Client is wholly responsible for physical hardware including servers, networking equipment, external hard drives, and network attached storage devices even when said hardware was provided by Tech Impact for the express purpose of supporting the services provided.

5. **Payment to Tech Impact:** Customer agrees to pay the amount due based on support services requested, number of licenses, and the pricing outlined in this document. The pricing outlined in this document is for reference only. Configuration changes may result in different support and licensing costs. Customer will be invoiced monthly based on NET 30 terms. Pricing assumes the customer is a non-profit with 501(c)3 IRS designation.

6. **Payment to 3rd Party Vendors:** Customer agrees to pay other vendors directly for all services rendered and products supplied. These vendors will supply the customer with its own contracts and agreements. Vendors may change its fees at any time, resulting in changes to the customer's monthly cost.

7. **Terms and Termination**
   A. **Termination for Convenience:** Tech Impact may terminate a customer for its convenience with 30 days' notice to the customer. Customer may terminate for its convenience with 30 days' notice to Tech Impact.

   B. **Mutual Termination for Material Breach:** If either party is in breach of any material term of this agreement, the other party may terminate this agreement at the end of a 30-day notice/cure period, where the breach has not been cured.

   C. **Actions upon Termination for Material Breach**
      1. **Termination by Customer:** Upon termination as provided above by customer, Tech Impact will refund to customer any prepaid fees covering the remainder of the term. This document governs only the relationship between customer and Tech Impact. All other relationships (such as that between customer and Microsoft) will be governed by agreements between those organizations.

      2. **Termination by Tech Impact:** Upon termination as provided above by Tech Impact, Tech Impact may suspend or terminate the service to the customer and the customer must immediately pay any unpaid fees owed through the date of termination. This document governs only the relationship between customer and Tech Impact. All other relationships (such as that between customer and Microsoft) will be governed by agreements between those organizations.

   D. **Mutual Termination for Insolvency, Etc:** Either party may terminate this agreement immediately if,
      1. The other party becomes insolvent, is unable to pay its debts as they come due, makes an assignment for the benefit of its creditors or has a receiver appointed; or

2. The other part begins to dissolve under applicable law statutes

8. **LIMITATION OF LIABILITY AND DISCLAIMER OF DAMAGES**

9. THERE MAY BE SITUATIONS IN WHICH AS A RESULT OF MATERIAL BREACH OR OTHER LIABILITY, CUSTOMER IS ENTITLED TO MAKE A CLAIM FOR DAMAGES AGAINST TECH IMPACT. IN EACH SITUATION (REGARDLESS OF THE FORM OF THE LEGAL ACTION (E.G. CONTRACT OR TORT CLAIMS), TECH IMPACT IS NOT RESPONSIBLE BEYOND:
   1. THE AMOUNT OF ANY DIRECT DAMAGES UP TO THE AMOUNT PAID BY CUSTOMER FOR THE SERVICES IN THE LAST 12 MONTHS.

10. **IN NO CIRCUMSTANCES IS TECH IMPACT RESPONSIBLE FOR ANY REASON (EVEN IF IT KNOWS OF THE POSSIBILITY OF SUCH DAMAGE OR LOSS):**
    1. LOSS OF, OR DAMAGE TO DATA;
    2. LOSS PROFITS, LOST BUSINESS OR AMOUNTS INCURRED TO RESOLVE ISSUES STEMMING FROM SERVICES PROVIDED (INCLUDING CLIENT RESOURCES, THIRD-PARTY CONSULTING, HARDWARE, OR SOFTWARE);
    3. OTHER SPECIAL, CONSEQUENTIAL, OR INDIRECT DAMAGES, (INCLUDING WITHOUT LIMITATION LOSSES ASSOCIATED WITH THE INABILITY TO USE THE SERVICE).

11. **OTHER GENERAL TERMS**
    1. **Governing Law and Exclusive Jurisdiction:** This agreement is governed by substantive laws of the Commonwealth of Pennsylvania, without regard to conflicts of law principles. Any suit or legal proceeding may only be brought in the federal or state courts of Philadelphia, Pennsylvania, and client submits to the personal jurisdiction and venue in that state.
    2. **Export Compliance:** Each party must comply with the export laws and regulations of the United States in providing and using the Service.
    3. **Entire Agreement and Changes:** This agreement constitutes the entire agreement between the parties and supersedes any prior or contemporaneous negotiations or agreements, whether oral or written, related to this subject matter. All changes to this agreement must be in a signed writing of the parties.
    4. **Waivers in Writing:** No modification or waiver of any term of this agreement is effective unless the parties sign it.
    5. **Assignment Only with Consent:** Customer may not assign or transfer this agreement, whether by merger or otherwise, except with the prior written consent of Tech Impact.
    6. **Enforceability:** If any term of this agreement is invalid or unenforceable, the other terms remain in effect.
    7. **Survival of Terms:** Any terms that by their nature survive termination or expiration of this agreement, will survive.
    8. **Force Majeure:** Neither party is liable to the other for any delay during a force majeure event.
    9. **OTHER CONTRACTS WITH TECH IMPACT:** THE TERMS OF THIS AGREEMENT TAKE PRECEDENT OVER ANY OTHER CONTRACT BETWEEN CLIENT AND TECH IMPACT (REGARDLESS OF SPECIFIC OR IMPLIED CLAIMS RELATED TO DATA MIGRATION, CONFIGURATION, SUPPORT, AND HOSTING SERVICES IN SAID CONTRACT).

10. **Non-Solicitation:** During the period commencing on the Effective Date and ending one year following the Termination Date, the Customer shall not, without Tech Impact's prior written consent, directly or indirectly; (i) solicit or encourage any person to leave the employment or other service of Tech Impact or its Affiliates; or (ii) hire, on behalf of the Customer or any other person or entity, any person who has left the employment within the one year period following the termination of that person's employment with Tech Impact or its Affiliates. During the period commencing on the date hereof through and ending one year following the Termination Date, the Customer will not, whether for its own account or for the account of any other Person, intentionally interfere with the relationship of Tech Impact or its Affiliates with, or endeavor to entice away from Tech Impact or its Affiliates, any person who during the term of the Agreement is, or during the preceding one-year period, was an employee of Tech Impact or its Affiliates.

TECHIMPACT®

Keeper Password Manager

Prepared for:

Benton Franklin Workforce Development Council

Not yet submitted

TECHIMPACT®

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- Recycle wastes where feasible.
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- Purchase and use environmentally responsible (recyclable, biodegradable, etc.) products.
- Encourage the reduction of fossil fuels by installing bike racks and encouraging employees to utilize public transportation.

Keeper Enterprise Password Manager

According to the 2019 Verizon Data Breach Investigations report, 80 percent of data breaches are caused by compromised, weak, and reused passwords. At Tech Impact, we recommend Identity management strategy that includes implementing multiple methods to protect your users' credentials from being compromised:

- **Multifactor Authentication (MFA)** - using a second form of authentication such as code sent to mobile device.
- **Single Sign-On (SSO)** - using a single platform such as AzureAD, Google SSO or Okta to provide users with one username/password to access multiple systems.
- **Password Manager** - using Keeper Enterprise to generate and manage strong passwords for all users in the organization

Tech Impact can assist your organization with setup and licensing for all identity management methods. This proposal includes setup and licensing for Keeper Password Manager only. Please ask your Account Manager for quotes for other identity management projects.

Nonprofit computer users have access to many systems which all require long and strong passwords to prevent hackers from gaining access. Each system should have a unique username/password combination to ensure that if the user's credentials are discovered by a cyber criminal, that credential can only provide access to a single system. Unfortunately, as the number of systems grows, users become overwhelmed and resort to using a common username/password combination to access multiple systems. That is where a Password Manager application can provide help.

Keeper Enterprise Overview

There are many password manager applications available today. Most are targeted to personal use. Some also have business and enterprise upgrades. Nonprofits should only be using the business or enterprise systems. At Tech Impact, we researched many systems and found that Keeper Enterprise^TM is the best enterprise password manager for nonprofits. Here is our reasoning:

- Saves employees time, frustration and eliminates the need for them to reset, reuse and remember passwords.
- Ensures Secure and Strong Passwords are in use by every user through automated strong password generation
- For organizations that need enterprise-level cybersecurity, Keeper's unique security architecture protects data and systems with a solution that is quick to deploy and easy to use.
- Simplifies and strengthens auditing and compliance including support for HIPAA ,RBAC, 2FA, FIPS 140-2 encryption, FINRA, SOC, ITAR and more.
- Keeper gives the organization visibility, control and compliance for confidence in your organization's security.

Keeper Enterprise provides all of these features and more at a reasonable price point. Tech Impact has negotiated low monthly rates for nonprofits. Setup and ongoing licensing fees are shown in the included Quote.

Project Overview

Tech Impact will procure and provision Keeper Enterprise licenses for each user in the organization and configure the Keeper Enterprise system to meet your organization's identity management goals.

PROJECT LAUNCH

One Project Kickoff Meeting is scheduled to discuss the following:

1. Verify that password manager licenses have been purchased.

2. Agree to a go live date to deploy password managers for all staff.

IMPLEMENTATION, CONFIGURATION, & TESTING

1. Admin Console configuration
    1. Import licenses
    2. Domain configuration
2. Account Provisioning - Single Sign-On (SAML 2.0) with Just-In-Time (JIT) provisioning.
3. SSO supported IdP platforms: Okta, Microsoft Azure, Google G Suite
4. Desktop Application deployment is available through the following methods:
    1. Kaseya VSA for tech Impact MSP clients
    2. Active Directory
    3. Microsoft Intune application deployment
5. Web browser extensions deployment is available through the following methods:
    1. Google Chrome web browser extensions
    2. FireFox web browser extension
    3. Microsoft Edge web browser extension
6. Disable Built-in web browser password manager for the following web browsers
    1. Google Chrome
    2. FireFox
    3. Microsoft Edge

ROLLOUT

Password Manager desktop and web browser extensions will be rolled out to **all staff accounts** on the agreed upon go live date.

PROJECT CLOSURE

Project is closed on the go live date when the Password Manager desktop and web browser extensions is deployed to staff accounts.

INCLUDED IN THIS PROJECT

1. Password Manager admin console setup with licensing and user accounts.

2. Password Manager desktop client deployment to [client] owned Windows 10 devices.

3. Password Manager browser extensions deployed to [client] owned Windows 10 devices.

NOT INCLUDED IN THIS PROJECT

1. End User training is not provided. Keeper Security provide end user training through their respective websites.

2. Administrator training is not provided. Keeper Security provide administrator training through their respective websites.

3. End user support is not provided. This includes end user assistance accessing Password Manager vaults, importing credentials into Password Manager vaults, or managing Password Manager

Quote **Q-11241**

TECHIMPACT®

Tech Impact

100 N. 18th Street
Suite 410
Philadelphia
PA
19103
Default

Benton Franklin Workforce Development Council

815 North Kellogg Street
Kennewick
WA
99336
United States

January 04 2024

Quote reference : **Q-11241**
Sales contact : **Andrew Matthews**
Order currency : **US Dollar**
Valid until : **July 02 2024**

Customer contact: **DeAnn Bock**

Title: BFWDC - Keeper Password Manager

Purchases

Item	Contract basis	Quantity	Term period	Per
C&C_Password Manager Setup (Keeper)	Fixed price	1.00	Purchases	Project
Configure Keeper password manager. Quote pricing includes per user monthly licensing fees.				
			Total	**$300.00**

Recurring Consumption Charges

Item	Contract basis	Quantity	Term period	Per	Term value	Billing value
C&C_Keeper Monthly License (per user)	Subscription	4	Ongoing	Base Measure /Mth		$20.00 /Mth
Monthly Keeper password manager license (per user)						
					Total	**$20.00**

Commercial terms

1. Invoiced When delivered.
Payments terms: 30 Days

Quote for Benton Franklin Workforce Development Council.

ASSUMPTIONS, TERMS, AND CONDITIONS

The procedures and costs outlined in this document are based upon a number of assumptions. It is the responsibility of Benton Franklin Workforce Development Council to ensure that all assumptions are met.

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- Benton Franklin Workforce Development Council will attend Account Management and project review meetings.

- A single point person for Benton Franklin Workforce Development Council will be identified and will be easily reachable

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- Only Windows Server 2012R2 and newer servers (no Mac Servers) are supported.

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- Benton Franklin Workforce Development Council has at least one user that has the necessary skills to perform basic password reset and similar administrative functions. (Tech Impact will provide training as needed).

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- Benton Franklin Workforce Development Council will provide the requested remote access to all systems.

- Users at Benton Franklin Workforce Development Council will be available when needed.

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- Licensing costs are subject to change at any time and are not within the control of Tech Impact.

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5. **Payment to Tech Impact:** Customer agrees to pay the amount due based on support services requested, number of licenses, and the pricing outlined in this document. The pricing outlined in this document is for reference only. Configuration changes may result in different support and licensing costs. Customer will be invoiced monthly based on NET 30 terms. Pricing assumes the customer is a non-profit with 501(c)3 IRS designation.

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   C. **Actions upon Termination for Material Breach**
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   1. **Governing Law and Exclusive Jurisdiction:** This agreement is governed by substantive laws of the Commonwealth of Pennsylvania, without regard to conflicts of law principles. Any suit or legal proceeding may only be brought in the federal or state courts of Philadelphia, Pennsylvania, and client submits to the personal jurisdiction and venue in that state.
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TECHIMPACT®

MFA Implementation

Prepared for:

Benton Franklin Workforce Development Council

Not yet submitted

TECHIMPACT®

WE'RE A NONPROFIT LEVERAGING TECHNOLOGY TO ADVANCE SOCIAL IMPACT.

NONPROFIT TECH SERVICES

- Managed IT Support
- Cloud Services
- Strategic Consulting
- IT Security & Compliance
- Data Management
- Telecommunications

NONPROFIT EDUCATION & TRAINING

- Consumer Guides
- Assessments
- Workbooks & Articles
- White Papers
- Online Training
- Free Webinars

WORKFORCE DEVELOPMENT

We improve the lives of adults in our communities through training programs.

ITWorks & CXWorks: Free IT and customer experience training

OUR PARTNERS

Microsoft   okta   techsoup   Google   aws

Tech Impact | 417 N 8th Street | Suite 203 | Philadelphia PA 19123
1-888-798-1350 | questions@techimpact.org

TECHIMPACT.ORG

OUR WORK

TECHNOLOGY IS TRANSFORMING NONPROFITS, THE PEOPLE THAT THEY SERVE, AND OUR COMMUNITIES. TECH IMPACT IS PROUD TO BE A PART OF THIS TRANSFORMATION.

Tech Impact originated from a collaboration between Microsoft and a small group of foundations that created the NPower network - a group of capacity-building organizations that provided hands-on technical support to nonprofits across the country. Since 2003, Tech Impact has kept the spirit of the initial network alive. We continue to evolve our service offerings to keep pace with technology advancements and expand our training and education capabilities to help more people use technology to better serve the world.

Today, we offer a full suite of technology services including managed IT support, data and strategy services, telecommunications, and cloud computing integration and support. We've expanded our education and outreach capabilities by merging with Idealware, an authoritative source for independent, thoroughly-researched technology resources for the social sector. We will continue to deliver new applications, templates, and services that enable organizations to do what they do best - serve our communities with critical needs.

Making transformative change through technology is not just about helping nonprofits. Our IT training programs for young adults are gaining national recognition as hundreds of students graduate each year with the knowledge, skills, and confidence needed to start their careers in the technology and customer experience industries. We continue to develop new partnerships that will spread the programs to new communities and create new curriculum that will keep up with the pace of technology.

We have workforce development programs in Philadelphia, PA, Wilmington, DE, and Las Vegas, NV. We're also proud to operate PunchCode, a coding bootcamp in Las Vegas, NV that teaches people how to become software developers and find work with their new skills.

We care deeply about the people we serve and are excited about helping more organizations and adults reach their full potential. Technology is transforming nonprofits, the people that they serve, and people in our own communities. Thank you for your commitment as we continue to reach more and more people with our mission to empower communities and nonprofits to use technology to better serve the world.

Patrick Callihan
Executive Director
Tech Impact

Tech Impact provides technology services to hundreds of organizations each year. This work operates on a break-even model (we try not to lose money).

Our goal is to move nonprofit organizations onto technology solutions that make them more financially stable and, when possible, radically improve their ability to address their mission and affect community change.

Visit TechImpact.org to learn more.

OUR COMMITMENT

OUR COMMITMENT TO DIVERSITY, EQUITY, AND INCLUSION

We are committed to diversity, equity, and inclusion. Diversity makes us stronger, equity acknowledges systemic oppression and its impact, and inclusion ensures that as we diversify, thoughts and perspectives are truly included and valued. Tech Impact values and honors diversity in our employees, clients, students, partners, volunteers, vendors, and contractors. Our ability to innovate and carry out our mission of empowering communities and nonprofits to use technology to better serve our world hinges on our commitment to diversity of perspectives and thought in every area of our work. We will not tolerate bigotry and discrimination. It runs counter to our core values and mission. We pledge to actively work for equity and inclusion through our practices and participation in the community, and we acknowledge that we must consistently learn and improve.

OUR COMMITMENT TO EQUAL OPPORTUNITY EMPLOYMENT

Tech Impact believes that equal opportunity for all employees is important for the continuing success of our organization. In accordance with local/city, state, and federal law, we will comply with the laws prohibiting discrimination on the basis of race, disability, color, creed, religion, marital status, sex, sexual orientation, age, national origin, ancestry, citizenship, military or veteran status, or other protected classifications in recruitment, hiring, promoting, demoting, training, benefits, transfers, layoffs, terminations, recommendations, rates of pay or other forms of compensation, and terms and conditions of employment. Tech Impact is committed to supporting Diversity and Inclusion in all forms.

OUR COMMITMENT TO THE ENVIRONMENT

Tech Impact is committed to protecting natural resources, promoting environmental stewardship, and implementing sustainable business practices. While limited in the actions we can take as tenants in a commercial building, we have established several measures with which we can preserve our natural resources and seek to prevent pollution:

- Reduce waste going to the landfill by minimizing the amount of waste produced.

- Increase the energy efficiency of our Information Technology equipment, servers, and infrastructure.

- Responsibly reuse, recycle, and dispose of all electronic waste.

- Recycle wastes where feasible.

- Encourage electronic communication where possible, including invoicing and payment options.

- Purchase and use environmentally responsible (recyclable, biodegradable, etc.) products.

- Encourage the reduction of fossil fuels by installing bike racks and encouraging employees to utilize public transportation.

Multi-Factor Authentication (MFA) Service

Multi-Factor Authentication (MFA) is used to ensure that digital users are who they say they are by requiring that they provide at least two pieces of evidence to prove their identity. Each piece of evidence must come from a different category: something they know, something they have or something they are.

If one of the factors has been compromised by a hacker or unauthorized user, the chances of another factor also being compromised are low, so requiring multiple authentication factors provides a higher level of assurance about the user's identity.
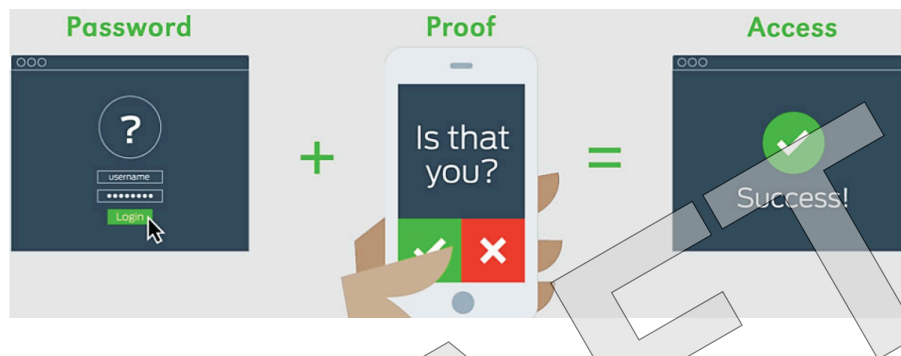
WHAT ARE THE BENEFITS OF MULTI-FACTOR AUTHENTICATION?

Passwords may reign supreme as the most common way to authenticate your online identity, but they increasingly provide very little protection. Once a password is stolen, hackers can use those credentials to log in to applications and business systems, bypass other access controls and wreak serious havoc. In fact, according to the 2020 Verizon Data Breach Investigations Report, stolen login credentials are the top tactic used by hackers to achieve data breaches.

And there are an alarming variety of attack vectors hackers can take advantage of to steal passwords or gain access, including phishing attacks, brute force attacks, web app attacks, point of sale intrusions and even stolen hardware.

Unfortunately, users often make it easier for hackers by choosing weak passwords, using the same password for multiple applications, storing passwords in insecure locations and keeping the same password for long periods of time. These practices may help them remember their logins, but they invite hackers in through the front door.

Multi-factor authentication provides a layer of protection for both employees and customers that addresses all of these weaknesses. It mitigates the ripple effect of compromised credentials—a bad actor may steal your username and password, but if they're prompted for another factor before they can access critical data, make a transaction or log into your laptop.

Project Overview

PROJECT LAUNCH

One Project Kickoff Meeting is scheduled to discuss the following:

1. Explain the end user experience with using MFA to access Microsoft 365 resources.

2. Discuss end user documentation for configuring mobile devices to be used for MFA.

3. Determine MFA methods available to users: Call to phone, Text message to phone, Notification through mobile app, or verification code from mobile app.

4. Discuss excluding MFA requirements for staff working within office locations. Determine external IP addresses for office locations.

5. Request a list of all staff members or a security group which includes only staff Microsoft 365 staff accounts. Service accounts must not be included.

6. Staff must have configured MFA prior to go live date.

7. Agree to a go live date to enable MFA for all staff. The go live date must be within 30 days of the project kickoff meeting.

IMPLEMENTATION

Based on the plan created during the kickoff meeting, Tech Impact will create a conditional access policy to require MFA to access all Microsoft 365 cloud applications. The conditional access policy will be applied to browser, mobile application, and desktop clients, Exchange Active sync, and other legacy (ex. POP, IMAP, SMTP) clients. The conditional access policy will be applied to a Microsoft 365 security group.

ROLLOUT

MFA will be rolled out to all staff accounts on the agreed upon go live date.

PROJECT DURATION

The duration of this Project is typically 3 weeks from the project start date, which will be determined by the agreed up go live date. The go live date must be within 30 days of the Project Kickoff meeting. Note that this estimate does not include the time required to fulfil any project prerequisites (listed below), which may significantly extend the duration of the implementation.   Project is closed on the go live date when the MFA policy is enabled for all staff accounts.

PREREQUISITES

1. User accounts must be Microsoft 365 accounts.

2. EMS E3 licensing or Microsoft licensing which allow for conditional access policies. for all staff Microsoft 365 accounts.

3. List of all staff Microsoft 365 accounts or security group which includes all staff accounts.

4. Provide external IP address(es) of all office locations

5. Global Administrator access to Microsoft 365.

6. MFA for Desktop Office applications require Microsoft Office 2013 or later installed on staff workstations.

INCLUDED IN THIS PROJECT

1. Multifactor authentication (MFA) will be enabled for Microsoft 365 accounts. Microsoft 365 accounts will be required to complete MFA prompts when accessing Microsoft 365 cloud applications.

2. Multifactor authentication (MFA) will be enabled with the creation of one conditional access policy within Microsoft Azure.

3. Documentation will be provided on how the conditional access for MFA has been configured.

NOT INCLUDED IN THIS PROJECT

1. End User training is not provided.

2. Administrator training in conditional access policies, or the azure platform is not provided.

3. Follow up support is not provided. This includes end user assistance configuring MFA, device configuration for MFA, Microsoft authenticator installations, or Office desktop support, or troubleshooting end user MFA prompts or devices.

Quote **Q-12958**

TECHIMPACT®

Benton Franklin Workforce Development Council

815 North Kellogg Street
Kennewick
WA
99336
United States

Customer contact: **DeAnn Bock**

June 05 2024

Quote reference : **Q-12958**
Sales contact : **Andrew Matthews**
Order currency : **US Dollar**
Valid until : **December 02 2024**

Title: BFWDC - MFA Configuration

Purchases

Item	Contract basis	Quantity	Term period	Per
C&C_MFA Multifactor Authentication (MFA) Configuration - Base Fee	Fixed price	1.00	Purchases	Project
Configure MFA settings in Microsoft 365 or G-Suite according to customer requirements. Tech Impact's Cloud Infrastructure Consultants will work with a project team from your organization to define requirements for the MFA setup, ensure that all technical prerequisites for the implementation have been met (including appropriate licensing), implement and configure MFA features across all specified platforms, and train the appropriate staff in ongoing administration of the MFA + SSO platform.				
C&C_MFA Accounts (per user)	Fixed price	7.00	Purchases	Project
Number of accounts affected by MFA settings in Microsoft 365 or G-Suite.				
			Gross total	**$520.00**

Commercial terms

1. Invoiced When delivered.
Payments terms: 30 Days

Quote for Benton Franklin Workforce Development Council.

Tech Impact / 100 N. 18th Street / Suite 410 / Philadelphia PA 19103 / 1-888-798-1350 / questions@techimpact.org   Page 1 of 1

TechImpact.org

Page 7

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Lessons Learned and Strategies for PY24:

WorkSource Columbia Basin:

We have learned that the Meet and Greet sessions have proven to be increasingly effective in quickly connecting customers to individualized training services and the model has received almost exclusively positive feedback from customers. They have implemented a real-time customer satisfaction survey that has helped inform and shape the direction of the Meet and Greet throughout the program year. Additionally, have begun introducing targeted surveys completed in real-time by customers, which will continue to increase, including customer voice in our service delivery strategies. Additionally, over nine hundred customers attended the Meet and Greet session in PY23 (this is a conservative estimate as some folks aren't always captured in registration albeit our best efforts). Title 1b programs cannot realistically serve this volume of customers and we relied heavily on WorkSource Columbia Basin (WSCB) partners to share in accepting referrals. ESD, CBC, OIC, and others were integral partnerships we leaned on to ensure we could connect customers efficiently and effectively to services even when Title 1b funds were either not available, at capacity, not the right fit, etc. We have learned that it takes an all-hands-on-deck approach to meeting our customers' needs and will continue to collaborate with all partners to adapt and improve the content. Meet and Greets is not the only referral source to Title 1b programs. We have efficient direct referral pipelines from Columbia Basin College, Charter College, TC Futures, DSHS, and other Community-Based Organizations (CBOs) that do not attend the Meet and Greet. The high volume of referrals remained a challenge in PY23, leading to some customers being placed on a waitlist due to the unavailability of other partners. While this was not ideal, it allowed our team to seamlessly integrate Community Reinvestment Funds (CRF) Career Accelerator funds and serve our existing customers well. Exit outcomes also slowed in PY23 as caseload sizes grew to unmanageable sizes. This led to staff burnout and feelings of overwhelm. In PY24, we will continue to deploy the Meet and Greet model as the primary service that connects job seekers to individualized and training services. We will look to extend invitations to include other partners (for example- Goodwill) in meet-and-greet sessions that offer similar services that meet the needs of WorkSource customers. We have learned that our staff are our primary investment and workload sizes need to be equitable and manageable to provide excellent customer service. The model of the Meet and Greet has been so successful that this model will be fully implemented at TC Futures as well.

Career Path Services supports the Business Solutions Team (BST) through a variety of funding streams including State EcSA, Title 1b, Quest, and CRF. The team is also comprised of staff from the Employment Security Department (ESD) and Division of Vocational Rehabilitation (DVR) as this is a functional and integrated team. While Career Path provides functional supervision of the team and has come with unique contractual differences, the work of the BST is done as a partnership. The BST is currently in the planning stages for the next program year. To help inform their Action Plan, staff will be meeting with various BSTs around the state to share best practices, build connections, etc. Their primary focus is to learn how to increase engagement and participation in the sector workshops and improve how we connect and track current job seekers to the employers we are serving. Additionally, we will expand access to OJT services to interested employers and will continue to gather feedback from businesses on whether this is an effective service to meet their

needs. This is a contract element that has been increased, in starting small, but we look to grow over time. We will continue our work in Business Solutions by supporting the expansion of sector-based workshops and standardizing the frequency of the offerings. We began this work in PY23, and we will continue to use employer and job seeker feedback to improve the offering and expand to additional sectors including Small Businesses, Apprenticeships, etc. We will continue our support of BIPOC businesses through CRF funds through a range of services such as equipment replacement, subsidized wages, micro-grants, recruitment assistance, subsidized training, and more. Throughout PY23, we have heard from CRF businesses that they need traditional small business resources, marketing/social media education and support, and technical assistance for employee retention. The CRF staff are working on solutions to meet these needs that will be made available throughout PY24. So far, we have provided around twenty-four financial services to approximately twenty businesses, totaling about $135,000 in actual or committee expenses. The CRF team has exclusively served businesses owned and operated by BIPOC individuals, amounting to 100% of our clientele. We have also learned that the ETO system does not effectively track CRF performance deliverables. As a result, we have created an internal tracking tool that we will continue to enhance throughout PY24.

The BFWDC and CPS were invited to present at a statewide meeting to share how we effectively reach the target populations. We are leading in serving the specific demographic in the state.

A new initiative to be introduced is the Individual Development Accounts (IDAs), which will be funded through Community Reinvestment funds. These funds are designed to match participants' savings into a custodial savings account at a 2:1 ratio, up to $20,000. For example, if a participant saves $10,000, we can match it with $20,000, giving them a total of $30,000 to put towards an asset such as a car down payment, purchasing a home, starting a business, etcetera.

TC Futures:

We will be implementing the Summer Pilot "LEAD" in partnership with ESD123. The pilot will offer a range of services such as ESL classes, Driver's Education, CDL tuition assistance, Hospitality Futures, Leadership Academy, and Dignified Work. This is a two-month pilot, and we will use data collected from the pilot to inform future service delivery strategies. As an example, Leadership Academy will equip Youth on how to harness their leadership skills so that they can potentially serve on the Youth Advisory Board that will be implemented beyond the pilot period. We will utilize the advisory board to inform future services for Youth and employers, provide feedback on what works well and what needs improvement, etc. Throughout PY24, we will be intentional in expanding opportunities for Youth to advance the mission of TC Futures by including them in paid internship opportunities as Front-End Services staff, peer mentors, outreach/engagement, and more. As an example, we have placed one OSY participant in a bilingual Peer Mentor/Facilitator role that will co-facilitate the Dignified Work workshops with staff. We've learned that Youth need to hear from other Youth with lived experience to serve as an example of how to overcome challenges and achieve their goals. One lesson learned in PY23 is that we must be intentional about allocating a significant amount of financial resources to Support Services. In PY23 we allocated a large amount to ITA and a lower-than-normal amount to support services. For Youth to be stable enough to participate in the 14 Elements, we must maximize their accessibility to support services. In PY24, we have dedicated a significant amount more to support services than in PY23.

This is not a comprehensive plan for PY24, nor does it represent all lessons learned. We are still in "PY23 lessons learned" mode and will continue to plan and implement new services and partnerships throughout the year.

State EcSA Business Navigator:

The State EcSA business navigator position began in PY23, so we don't have any previous years' data to compare with. Currently, there are no state-required targets for business services, but there might be in the future. Right now, we are collecting data to establish a baseline in case we are required to set targets. The funds for the State EcSA Business Navigator are used to staff the team with a functional supervisor and two part-time case managers for the Business Services team. I believe this is a good use of the funds as it allows dedicated staff to supervise the team and for members to work in their sector. The funds are distributed across the team to maximize their impact.

All work done by a BST member is for all programs and is done on behalf of WorkSource. Services are tracked in ETO, and that data is then presented in Crystal's WSCB report every month.

Here are the key responsibilities for a Business Solutions specialist from Career Path Services to demonstrate some of the work they do; this is taken from a job description for a BIPOC-focused position:

- Client Engagement: Build and maintain relationships with BIPOC-owned and represented businesses, serving as a key point of contact for their needs, concerns, and aspirations.
- Needs Assessment: Conduct comprehensive needs assessments to understand the unique challenges and opportunities faced by BIPOC-owned businesses, ensuring a tailored approach to support. Lead landscape analyses qualifying workforce gaps and equity barriers facing local BIPOC business communities through data synthesis and focus group convenings.
- Advocacy: Function as an advocate for BIPOC-owned businesses within the organization, promoting their interests, and contributing to the development of programs and initiatives that foster their success. Support recruitment, placement, and retention of employees at Community Reinvestment EcSA Businesses. Curate culturally attuned training, upskilling, and placement supports that address key challenges named by minority-owned employers.
  • Resource Connection: Facilitate connections between BIPOC-owned businesses and relevant resources, including mentorship programs, funding opportunities, and educational resources.
- Capacity Building: Provide guidance and support to enhance the capacity and capabilities of BIPOC-owned businesses, helping them navigate challenges and capitalize on growth opportunities.
- Collaboration: Collectively collaborate with internal teams and external partners to develop and implement strategies that promote diversity, equity, and inclusion within the business community. Conduct qualitative interviews and listening sessions with diverse minority business leaders to surface priority workforce needs impacting growth.
- Education and Outreach: Develop and deliver educational workshops, training sessions, and outreach.

I had a conversation with a grant manager from the state, and they mentioned that our local area has a higher number of people finding employment compared to the total number of people we serve, which is better than larger areas in the state. I asked how other areas achieve this, not because we want to adopt their methods, and was told that they meet the targets set by the Workforce Training and Education Coordinating Board and the Department of Labor. It seems that our area's performance helps improve the overall percentage for the state. We will continue striving to maintain our high performance.

All targets are determined in consultation with state grant managers; we have adjusted some of the State EcSA numbers based on their recommendations.

Below is a table showing the performance of our area in PY22. This data is the most current available, and these targets are applicable for two years, so they will be the same for PY23. We are currently in negotiations for PY24 and PY25. Here is a link to the data where you can see how we stacked up to areas across the state and how our state looks compared to other states. Under State and Local Assessments, this table is from the PY 2022 Performance Assessment, Local Areas.

PY 2022 Assessment			Initial Target	Adjusted Target	Actual Performance	Score
			Negotiated Level	Adjusted Level	Actual Level	Score
		Measurable Skill Gains	.	.	.	89.0%
11-Benton-Franklin (53065)	Adults	Employment Q2	68.0%	71.0%	70.5%	99.3%
		Median Earnings	$5,900	$4,456	$8,734	196.0%
		Employment Q4	67.0%	67.5%	65.0%	96.3%
		Credential Attainment	84.0%	86.5%	65.5%	75.7%
		Measurable Skill Gains	49.3%	54.1%	67.8%	125.2%
		Overall Program	.	.	.	118.5%
	Dislocated Workers	Employment Q2	74.0%	78.8%	66.7%	84.7%
		Median Earnings	$8,200	$8,050	$11,731	145.7%
		Employment Q4	71.0%	72.0%	69.2%	96.2%
		Credential Attainment	72.0%	76.9%	75.0%	97.5%
		Measurable Skill Gains	52.0%	57.9%	63.6%	109.9%
		Overall Program	.	.	.	106.8%
	Youth	Employment Q2	63.0%	63.1%	69.6%	110.4%
		Median Earnings	$4,089	$3,614	$5,495	152.1%
		Employment Q4	64.0%	62.2%	65.6%	105.6%
		Credential Attainment	73.0%	57.3%	87.5%	152.7%
		Measurable Skill Gains	38.3%	47.3%	48.7%	102.9%
		Overall Program	.	.	.	124.7%
	Overall Indicator	Employment Q2	.	.	.	98.1%
		Median Earnings	.	.	.	164.6%
		Employment Q4	.	.	.	99.3%
		Credential Attainment	.	.	.	108.6%
		Measurable Skill Gains	.	.	.	112.7%

Score Colors: Above Min: Under Min - No Sanction; Under Min

Benton-Franklin Workforce Development Council (BFWDC) Program Year (PY) 2024 Subrecipient Monitoring Schedule

Contract Name/ Grant CFDA Number	Contract Number	Grant Funding Agency	Subrecipient	Contract Period of Performance	Contract Amount	Revised Amount	BFWDC Annual Monitoring Period	State Monitoring Visit
Youth Program CFDA 17.259	BFWDC-PY24-YOUTH-CPS	ESD	CPS	7/1/24 - 6/30/25	$691,315	N/A	1/2025-4/2025	6/09-13/2025
Adult Program CFDA 17.258	BFWDC-PY24-ADULT-CPS	ESD	CPS	7/1/24 - 6/30/25	$733,247	N/A	1/2025-4/2025	6/09-13/2025
Dislocated Worker Program CFDA 17.278	BFWDC-PY24-DWP-CPS	ESD	CPS	7/1/24 - 6/30/25	$664,780	N/A	1/2025-4/2025	6/09-13/2025
One-Stop Operator CFDA 17.258, 17.278 & 17.259	BFWDC-PY24-OSO-CPS	ESD	BFWC (CPS-Fiscal Agent)	7/1/24 - 6/30/25	$170,000	N/A	1/2025-4/2025	6/09-13/2025
Economic Security for All (Federal) CFDA 17.258, 17.278 & 17.259	BFWDC-PY22-ECSA Round 2-CPS	ESD	CPS	7/1/24 - 6/30/25	$111,301	N/A	1/2025-4/2025	6/09-13/2025
Economic Security for All (STATE)	BFWDC-PY24-State ECSA - CPS	ESD	CPS	7/1/24 - 6/30/25	$515,909	N/A	1/2025-4/2025	6/09-13/2025
Economic Security for All (CRF)	BFWDC-PY23-State ECSA CRF-CPS	ESD	CPS	1/1/24-6/30/25	$2,307,850	Mod 1	1/2025-4/2025	6/09-13/2025
QUEST DWG CFDA 17.277	BFWDC-PY22-QUEST-CPS	ESD	CPS	10/1/22-9/30/24	$546,036	Mod 1	1/2025-4/2025	6/09-13/2025
BFWDC Monitoring Team:	**Cynthia N. Garcia**, Executive Director/EO Officer **Jessie Cardwell**, Workforce Programs Manager, **Gabby Torres**, Compliance Coordinator **DeAnn Bock,** Fiscal Manager							